COMMUNITY SERVICES

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2025-2026 ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

DEPARTMENT: COMMUNITY SERVICES

PURPOSE: TO MANAGE COMMUNITY SERVICES FUNCTIONS:

- Provide waste and environmental management services
- 2. Provide sport, recreation, arts and culture facilitation and development services
- 3. Provide institutional and social development services
- 4. Provide road traffic management services

X1 Senior Manager(filled)

X1 Admin Assistant (Filled)

DIVISION: COMMUNITY AND SOCIAL SERVICES DIV

PURPOSE: TO PROVIDE SPORTS & RECREATION, DISASTER MANAGEMENT SERVICES FUNCTIONS:

- 1.Co-ordinate arts and culture activities
- Co-ordinate disaster management services with District Municipality
- 3.Co-ordinate and support Council and various sport federations' sporting activities
- X1 MANAGER: COMMUNITY AND SOCIAL SERVICES
- X1 Admin Clerk: Proof of Residence (Filled)
- X1 Sports and Recreation Officer (filled)
- X1 Arts & Culture Officer(filled)
- X1 Librarian(filled)
- X6 Library Assistant (filled)
- X1 Disaster Management Officer(filled)
- X1 Disaster Coodinator(Vacant)

DIVISION: LICENSING & REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES FUNCTIONS:

- 1. Render traffic law enforcement services
- Provide a motor vehicle registration and
- licensing / authority (MVRA) service
- 3. Provide a vehicle roadworthy testing service
- 4. Provide a drivers' license testing service
- 5. Ensure road safety promotion
- X1 MANAGER : LICENSING & REGISTERING AUTHORITY (filled)

DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES

PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES

FUNCTIONS:

1.Provide waste management services (solid waste, refuse removal, landfill sites)

2. Provide environmental management services

X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(Vacant)

X1 Environmental & Waste Management Officer (Filled)

X1 Landfill Supervisor(Filled)

X3 Waste Truck Drivers (Filled) & x3 (Vacant)

X13 General Workers Waste (Filled) & x7 (Vacant)

SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT

PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES

- 1. Provide and manage road traffic law enforcement field services
 2. Provide road traffic law enforcement administrative services
- X1 Chief Traffic Officer (Filled)
- X2 Traffic Superintendent(filled)
- X13 Traffic Officers (filled)
- X1 Admin Traffic Management (filled)
- X8 Traffic Wardens(Filled)

DIVISION: LICENSING & REGISTERING AUTHORITY

DIVISION: LICENSING & REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC

MANAGEMENT SERVICES

FUNCTIONS:

- 1. Render traffic law enforcement services
- 2. Provide a motor vehicle registration and licensing / authority (MVRA) service
- 3. Provide a vehicle roadworthy testing service
- 4. Provide a drivers' license testing service
- 5. Ensure road safety promotion

X1 MANAGER : LICENSING & REGISTERING AUTHORITY(filled)

SUB-DIVISION: REGISTERING AUTHORITY

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES

FUNCTIONS:

- Provide a motor vehicle registration and licensing / authority (MVRA) service
- 2. Provide a vehicle roadworthy testing service
- 3. Provide a drivers' license testing service

x2 Chief Licensing Officers(X2 filled)

SECTION: VEHICLE ROADWORTHY TESTING

PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY TESTING SERVICE, VEHICLE REGISTRATION AND LICENSING SERVICE

FUNCTIONS:

- 1. Provide a motor vehicle roadworthy testing service
- 2. Provide a motor vehicle registration and licensing / authority (MVRA) service
- X1 Management Rep VTS(Vacant)
- X1Senior Examiner VTS(Filled)
- X1 Examiner of VTS(Vacant)
- X2 Cashier/Enatis Clerk (Filled)
- X1 Pitman(Vacant)

SECTION: DRIVERS'LICENSES TESTING

PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING SERVICES

FUNCTIONS:

- 1. Provide a drivers' license testing service
- X2 Management Representative (X1 Filled& X1 Vacant)
- X8 Examiner of Drivers Licenses(X8 filled
- X2 Supervisor Cashier/Enatis
- X7 Cashiers/Enatis Clerk (x7 Filled)

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